

ORGANIZATIONAL MEETING—ATHENS TOWN BOARD—January 6, 2014

The Organizational meeting of the Athens Town Board was called to order at 6:00 p.m. by Supervisor Joseph Iraci.

The following people were present: Supervisor Joseph Iraci; Barbara Iraci; Councilman Robert F. Butler, Jr.; Councilwoman April Paluch; Councilwoman Mary H. Brandow; Councilman Michael Ragaini; Town Justice Constance Pazin and Town Clerk Linda M. Stacey.

These people were also present: Attorney Virginia Benedict; Madelyn Brandow; Patrica McLoughlin; Anthony Paluch; Mike Siciliano; George Brandow; Gene Hatton; John P. Farrell, Jr.; Vincenzina Carl; Marilyn Farrell; Melissa Ragaini; George Holsopple; Chris Pfister; Richard Golden; Helen Golden; Tami Bone; Ed Bloomer; Jeff & Liz Levin; Marci Puorro; Francesco Mantoni; Pietrina Ragaini; Sam Sebren; Lynn J. Brunner and Jacqueline Goddeau.

The first order of business was the swearing in ceremony for the newly elected officials. Town Justice Constance Pazin was sworn in by Town Clerk Linda M. Stacey, with Senior Court Clerk Marcia R. Puorro and Court Clerk Vincenzina R. Carl holding the Bible. (4 years.)

Supervisor Joseph Iraci was sworn in by Town Justice Constance Pazin with his wife Barbara holding the Bible. (2 years)

Councilwoman April Paluch was sworn in by Town Justice Constance Pazin with her husband Anthony holding the Bible. (4 years.)

Councilwoman Mary H. Brandow was sworn in by Town Justice Constance Pazin with her husband George holding the Bible. (4 years)

Councilman Michael Ragaini was sworn in by Town Justice Constance Pazin with his wife Pietrina and daughter Melissa holding the Bible. (2 years.)

The following bills were audited by the Board and ordered paid.

General Abstract #25, vouchers #615 through #627 inclusive for \$4,874.63.

Highway Abstract #24, vouchers #230 through #238 inclusive for \$4,320.92

The Organizational meeting was called to order at 7:00 p.m. by Supervisor Joseph Iraci with the Pledge of Allegiance to the Flag.

He then thanked the previous Board for all the hard work they had done.

Councilwoman April Paluch made a motion seconded by Councilman Robert F. Butler, Jr. *to approve the minutes of December 16, 2013 as read.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Councilwoman April Paluch made a motion seconded by Councilman Robert F. Butler, Jr. *to approve the Town Clerk's Report as submitted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

West Point Partners: Opposition to routing: want a route that Athens can be comfortable with. (Resolution should be ready for next meeting.)

Ambulance Contract is still unfinished.

**Yearly appointments were made at this time:**

Supervisor Joseph Iraci made a motion seconded by Councilman Michael Ragaini *to appoint Councilman Robert F. Butler, Jr. as Deputy Supervisor for a term of one year.* . Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

The following appointments were made on the motion of Councilman Michael Ragaini seconded by Councilwoman Mary H. Brandow:

Tax Collector:	Linda M. Stacey
Deputy Town Clerk (Town Clerk recommended)	Cathy Lyden
Code Enforcement Officer-	George Holsopple
Dog Damage Control-	George Holsopple
Consolidated Health Secretary-	George Holsopple
Consolidated Health Member (Mayor)	Chris Pfister
Senior Court Clerk	Marcia R. Puorro
Court Clerk	Vincenzina R. Carl
Clerk to the Assessor	Carol McBride
Historian	Lynn J. Brunner
Dog Control	Sherry Vieta
Planning Board Chairman	Hal Brodie

Motion carried Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Councilwoman April Paluch made a motion seconded by Councilwoman Mary H. Brandow *to appoint Marlin Henry as Secretary to the Town Planning Board and to the Town Zoning Board of Appeals each for a one year term.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Councilwoman April Paluch made a motion seconded by Councilman Michael Ragaini *to appoint Eugene Hatton, as the Town Board's Trustee's Appointment to the Community Advisory Board for a two year term of office- 1/1/2014 to 12/31/2015.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Councilwoman April Paluch made a motion seconded by Councilwoman Mary H. Brandow *to appoint Frances Mc McCusker to the Planning Board for a 7 year term of office- 1/1/2014 to 12/31/2020.* Ayes-4 (Iraci; Paluch; Brandow; Ragaini) Noes-1 (Butler) Absent-0 Abstentions-0

Councilwoman April Paluch made a motion seconded by Councilman Michael Ragaini *to appoint Paul Wais, Jr. to the Zoning Board of Appeals for a 5 year term- 1/1/2014 to 12/31/2018.*

Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Councilman Robert F. Butler, Jr. made a motion seconded by Councilwoman April Paluch the following **Committee List was approved for 2014:**

Joint Landfill Robert F. Butler, Jr. & Michael Ragaini (Alt. Iraci)  
Village & Town Committee: Robert F. Butler, Jr. & Joseph Iraci  
Special Projects- April Paluch & Mary H. Brandow (Alt. Iraci)  
Clean Up Days (1 in Spring/1 in fall) Robert F. Butler, Jr. & April Paluch Alt (Iraci)  
Highway Committee- Robert F. Butler, Jr. & Michael Ragaini (Alt. Iraci)  
Handbook & Personnel Committee-Linda M. Stacey & Mary H. Brandow & (Bookkeeper (Alt. Iraci)  
Employee Committee -Mary H. Brandow & Bookkeeper (Laura Chase) (Alt. Iraci)  
EMS/ALS Ambulance- April Paluch & Michael Ragaini (Alt. Phyllis Dinkelacker) (Alt. Iraci)  
Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

ORGANIZATIONAL MEETING—ATHENS TOWN BOARD—January 6, 2014

On the motion of Councilman Robert F. Butler, Jr. seconded by Councilwoman Mary H. Brandow the following **RESOLUTION #2014-1** to adopt the **Rules of Procedure for 2014**, was adopted.

1. Upon entering the site of the Athens Town Board meetings, all cellular phones, non-emergency service pagers and other such electronic devices shall be set to function in a way imperceptible to any other person present.
2. All meetings will begin at the same, routine, and normal time, as legally posted in compliance with the New York State Public Officer's Law, following a routine agenda as adopted both by tradition and vote of the Town Board.
3. No additional matters are to be considered until each matter on the prepared agenda has been acted upon by the Town Board. Therefore, all department heads are encouraged to remain until the adjournment of the meeting.
4. To foster an element of sincere mutual respect, no demonstration, inappropriate applause or verbal support, booing, or any such disruptive response, which would interrupt the civility and formality of a Town Board meeting will be tolerated. Any person or group persisting in such action will be asked to leave the meeting, with the concurrence of a majority vote of the Town Board.
5. Anyone wishing to be placed on the agenda to address the Town Board on a particular issue shall contact the Town Clerk at least two (2) business days prior to the meeting, giving their name, address, and the topic wished to be discussed. Citizens are encouraged to limit their presentations to seven (7) minutes, and to present to the Town Board supporting documentation as deemed appropriate to their position. Not allowing a petitioning citizen to address the Town Board is recognized as a serious matter, and if deemed appropriate, shall only be agreed to by a majority vote of the Town Board.
6. Any person addressing the Town Board shall direct his/her comment to the Supervisor and Town Board, and not engage any Town Board Member, department head, or any other member of the audience in a debate. Questions shall be directed to the Supervisor who may choose to answer or to defer the question to a department head or other Board member. Some questions may be tabled for future research, at which point the Supervisor will answer the citizen with a reasonable time frame for a final response.
7. A time will be allotted at the end of each meeting for the assembled public to comment upon or to ask further questions of the Supervisor or the Town Board regarding any of the discussions which had taken place at this meeting.
8. At no time may any of these provisions, as adopted, be modified without a majority vote of the Town Board.

Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilman Michael Ragaini seconded by Councilman Robert F. Butler, Jr. to adopt the following **RESOLUTION # 2014 -2** to adopt the Salary Schedule for 2014:

Grade	2014 Salaries	Type	Payroll	Hours	Yearly	
Butler	Councilman	Elected			\$4,009.25	
Paluch	Councilwoman	Elected			\$4,009.25	
Brandow	Councilwoman	Elected			\$4,009.25	
Ragaini	Councilman	Elected			\$4,009.25	
Iraci	Supervisor	Elected			\$10,150.00	
Butler	Deputy Sup				300.00	
Stacey	Town Clerk	Elected	bi-weekly	1560	\$41,899.56 salary	
Farrell	Hway Supt	Elected	bi-weekly	2080	\$56,100.00 salary	
Pazin	Judge	Elected	Monthly	p/t	\$14,914.93 salary	
Robinson	Judge	Elected	Monthly	p/t	\$14,914.93 salary	
5	Holsopple	Code Enf Officer	Appointed	bi-weekly	1240	\$28,172.80
2	Lyden	Deputy Town Clerk	Appointed	bi-weekly	1560	\$20,888.40
		Bookkeeper	Appointed	bi-weekly		
5	Puorro	Justice Clerk 1	Appointed	bi-weekly	2080	\$47,257.60
4	Carl	Justice Clerk 11	Appointed	bi - weekly	2080	\$41,080.00

ORGANIZATIONAL MEETING—ATHENS TOWN BOARD—January 6, 2014

Salary Schedule continued:

5	Robinson	MEO Supervisor	Appointed	bi-weekly	2080	\$46,446.40 plus OT
4	Townley	MEO 1	Appointed	bi-weekly	2080	\$42,224.00 plus OT
4	Alberti	MEO 11	Appointed	bi-weekly	2080	\$40,289.60 Plus OT
4	Hendricks	MEO 111	Appointed	bi-weekly	2080	\$34,424.00 Plus OT
4	Vail	MEO IV	Appointed	bi-weekly	2080	\$37,356.80 Plus OT
6	Chase	Assessor	Appointed	Bi-weekly	1664	\$43,147.52
4	McBride	Clerk to Assessor	Appointed	Bi-weekly	936	\$15,509.52

Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilman Robert F. Butler, Jr. the following **RESOLUTION # 2014-3** *authorizing the Highway Superintendent to spend up to \$1,000.00 on small tools or \$2,000.00 on parts without prior Town Board Approval was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilman Michael Ragaini seconded by Councilwoman April Paluch the following **RESOLUTION #2014 -4** *to establish the mileage reimbursement at the IRS recommended rate for the use of employee's own vehicle on Town business.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilman Robert F. Butler, Jr. the following **RESOLUTION #2014-5** *authorizing petty cash funds of \$100.00 each for Town Justice Pazin, Town Justice Robinson, Highway Superintendent Farrell and Town Clerk Stacey, was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilman Michael Ragaini the following **RESOLUTION #2014-6** *authorizing a cash drawer of \$100.00 for the Town Clerk and a cash drawer of \$125.00 for Tax Collection was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilman Michael Ragaini the following **RESOLUTION #2014-7** *establishing the list of Regular meeting dates for 2014, on the first and third Mondays of each month unless otherwise notified, and advertised. If the Monday falls on a Legal Holiday, the meeting will be the next day. (Tuesday)* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch Seconded by Councilwoman Mary H. Brandow the following **RESOLUTION #2014-8** *to adopt the Catskill Daily Mail and the Greene County News as the Towns Official Newspapers was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilman Michael Ragaini the following **RESOLUTION #2014-9** *to adopt the National Bank of Coxsackie as the Official Depository was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman Mary H. Brandow seconded by Councilwoman April Paluch the following **RESOLUTION #2014-10** *to set the date of March 3, 2014 to audit the books of the Town Court and the Town Clerk's Cash book, was adopted.* Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

ORGANIZATIONAL MEETING—ATHENS TOWN BOARD—January 6, 2014

On the motion of Councilwoman April Paluch seconded by Councilman Robert F. Butler, Jr. the following **RESOLUTION #-2014-11** to appoint the Town Clerk as Registrar of Vital Statistics and the Deputy Town Clerk as Deputy Registrar. Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

On the motion of Councilwoman April Paluch seconded by Councilwoman Mary H. Brandow the following **RESOLUTION #2014-12** adopting a sixty (60) day extension to send the Annual Financial Report to the State Comptroller. Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

Supervisor Joseph Iraci informed the newly elected officials that there was a 2014 Training School in Albany, on January 15, 16 and 17, 2014.

Mr. Iraci Also informed the Board that the Zoning Board of Appeals needs a Chairman, and he is recommending an internal appointment.

Supervisor Iraci also brought to the Board's attention that the 200<sup>th</sup> Anniversary of the Town of Athens will be on February 25, 2015.

On the motion of Supervisor Joseph Iraci seconded by Councilwoman April Paluch the following **RESOLUTION #2014-13** to change the November meeting date from the 3 to the 6, the first Thursday after the Election, was adopted. Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0

The Court and the Board decided to use the month of November as the closing month for the Court books.

Councilman Michael Ragaini made a motion seconded by Councilwoman April Paluch to go into Executive Session to discuss negotiations. Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0 time: 7:50 p.m.

Councilwoman April Paluch made a motion seconded by Councilman Robert F. Butler, Jr. to come out of Executive Session and reconvene the regular meeting. Ayes-5 (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0 Time 8:02 p.m.

As there was no further business to come before the meeting, a motion to adjourn was made by Councilwoman April Paluch seconded by Councilman Michael Ragaini. (Iraci; Butler; Paluch; Brandow; Ragaini) Noes-0 Absent-0 Abstentions-0 Time: 8:03 p.m.